

DEVELOPING A THIRD GRADE PORTFOLIO*

INSTRUCTIONS**

- Each graded assignment should fit the state mandated portfolio requirements.
- Teachers know the standards and have to include them on lesson plans. This is not extra work for the teacher.
- As long as the teacher can verify the necessary information in the columns, the checklist should apply to any assignments or assessments on the computer.

Requirements to meet Florida’s statutory requirements of promotion by portfolio***:

- 3 pieces of evidence per Reading standard
- Reading passages must have a breakdown of 60% Literary text, 40% Informational text
- Reading passages must be between 100 words and 700 words, with an overall average word count of 500
- Assessments must be multiple choice.
- Assessments must have a score of at least 70%.

- Clusters:** No data to be inputted here – heading organize for “Clusters at-a-glance.”
- Assignment:** List title of assignment in this column - should be the same title given in ProgressBook or other assignment source.
- Date:** List the date the assignment was given.
- Standard:** Using the key, list the letter of the standards included in the assignment.
- Score:** Enter the student's score of the assignment.
- Word Count:** Enter the word count of the reading passage.
- Standard Key:** Each of the Reading Standards will have a capital letter for reference.

EXAMPLE

	Assignment	Date	Score	Word Count	Standard Title	Definition
Cluster 2: Craft & Structure	Eating Pickles	9/7/16	80%	500	LAFS.3.RL.1.1	Ask and answer questions to demonstrate understanding of a text, referring explicitly to the text as the basis for the answers.
	My Dog Rufus	9/14/16	75%	650		
	Let’s Go Fly a Kite	9/21/16	95%	450		
	The Cat on the Bed	8/24/16	100%	450	LAFS.3.RL.1.2	Recount stories, including fables, folktales, and myths from diverse cultures; determine the central message, lesson, or moral and explain how it is conveyed through key details in the text.
	Eating Pickles	9/7/16	80%	500		
	A Summer Fun Day	9/29/16	85%	650		
	The Cat on the Bed	8/24/16	100%	450	LAFS.3.RL.1.3	Describe characters in a story (e.g., their traits, motivations, or feelings) and explain how their actions contribute to the sequence of events.
	My Dog Rufus	9/14/16	75%	650		
	A Summer Fun Day	9/29/16	85%	650		

- In these 4 assignments, there are 2 standards that are assessed 3 times.
- From statute: Teacher and principal sign off that the portfolio is an accurate assessment of the required reading skills.
- The teacher will be familiar with the Standards and will know which of the standards are attached to each assignment.

REFERENCES

*[FS 1008.25\(5\)\(c\)7](#). “...A parent of a student in grade 3 who is identified anytime during the year as being at risk of retention may request that the school immediately begin collecting evidence for a portfolio.”

***Technical Assistance Paper Third-Grade Student Progression - FLDOE Oct 24, 2013 (Pages 5-7)
<http://www.fldoe.org/core/fileparse.php/7539/urlt/2013thirdgradeprogressiontap.pdf>

*** (Florida Administrative Code) [FAC 6A-1.094221](#) <http://www.fldoe.org/core/fileparse.php/7539/urlt/6A-1.094221.pdf>

(3) To promote a student using a student portfolio as a good cause exemption... The student portfolio must meet the following criteria...”

**These instructions and attached portfolio checklist were created by certified teachers in Florida.

These documents are for informational purposes only and provide no guarantees by The Opt Out Florida Network.